

KWOON CHUNG BUS HOLDINGS LIMITED

冠忠巴士集團有限公司'

(Incorporated in Bermuda with limited liability) (於百慕達註冊成立之有限公司)

(Stock Code 股份代號: 306)

NOTIFICATION LETTER 通知信函

Dear Registered Shareholders,

Kwoon Chung Bus Holdings Limited (the "Company")

Rwoon Chang Bus Holdings Eminted (the Company)

Notice of Publication of Annual Report 2024/25, Circular, Notice of Annual General Meeting and Form of Proxy (the "Current Corporate Communications") and Environmental.

Social and Governance Report 2024/25 (the "ESG Report 2024/25")

The Current Corporate Communications of the Company have been published in English and Chinese languages and are available on the website of The Stock Exchange of Hong Kong Limited ("HKEX") at www.kbch.com.hk. For the shareholders who have selected to receive the Company's Corporate Communications in printed version, enclosed is the Current Corporate Communications of the Company in the language you have expressly chosen to receive. If you have any difficulty in receiving or gaining access to the Current Corporate Communications posted on the Company's website for any reason, please send your request (specifying your name, address and request) by email at kche.com/kcomputershare.com.hk or by notice in writing to the Company's Hong Kong share registrar (the "Share Registrar"), Computershare Hong Kong Investor Services Limited, at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong. The Company will promptly upon receipt of your request send the Current Corporate Communications to you in printed form free of charge.

The English and Chinese versions of the ESG Report 2024/25 are published in electronic form only on the website of the Company at www.kcbh.com.hk and the HKExnews's website at www.hkexnews.hk. If you wish to obtain a printed copy of the ESG Report 2024/25, please send your written request to the Company c/o the Share Registrar by <a href="mailto:

Arrangement of Electronic Dissemination of Corporate Communications

Pursuant to Rule 2.07A of the Rules Governing The Listing of Securities on The Stock Exchange of Hong Kong Limited under the expansion of paperless listing regime and electronic dissemination of corporate communications that came into effect on 31 December 2023, the Company is writing to inform you that the Company has adopted electronic dissemination of corporate communications (the "Corporate Communications"), which mean any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to (a) the directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular and (f) a proxy form.

Please note that both the English and Chinese versions of all future Corporate Communications will be available electronically on the website of the Company at www.kcbh.com.hk and the HKEXnews website at www.kcbh.com.hk in place of printed copies.

Solicitation of electronic contact details

To ensure timely receipt of the latest Corporate Communications, the Company recommends you provide your email address by scanning your personalized QR code printed on the enclosed reply form (the "Reply Form"). Alternatively, you may sign and return the Reply Form to the share registrar.

If the Company does not receive a functional email address in your reply, until such time that the functional email address is provided to the Share Registrar, you may (i) be unable to receive any notifications regarding the publication of Corporate Communications; (ii) need to proactively check the Company's website and the HKEXnews website to keep up with the publication of Corporate Communications; and (iii) the Company will send the Actionable Corporate Communications^(Note) in printed form in the future.

If you want to receive the Corporate Communications in printed form, please complete the enclosed Reply Form and send it to the Share Registrar or send an email to kebh.ecom@computershare.com.hk specifying your name, address and request to receive the Corporate Communications in printed form. Please note that such instruction shall be valid for one year starting from the receipt date of your instruction and will expire thereafter.

Should you have any queries relating to this letter, please send an email to kcbh.ecom@computershare.com.hk.

By order of the Board Kwoon Chung Bus Holdings Limited Wong Leung Pak, Matthew, SBS Chairman 30 July 2025

Note: Actionable Corporate Communication is any corporate communication that seeks instructions from issuer's securities holders on how they wish to exercise their rights or make an election as the issuer's securities holder.

各位登記股東:

冠忠巴士集團有限公司*(「本公司」)

_ 年報 2024/25、通函、股東週年大會通告及委任代表表格(「本次公司通訊文件」)及環境、社會及管治報告 2024/25(「環境、社會及管治報告 2024/25」)之發佈通知

本公司的本次公司通訊文件備有中、英文版本,並已上載於香港聯合交易所有限公司(「**香港交易所**」)網站(<u>www.hkexnews.hk</u>)及本公司網站(<u>www.kcbh.com.hk</u>),歡迎瀏覽。若 閣下之前 選取收取本公司公司通訊之印刷版本,現向 閣下奉上按照 閣下之前所選擇的閱讀語言編製的本次公司通訊。 閣下若因任何理由以致在收取或接收載於本公司網址上的本次公司通訊文件出現 困難, 閣下可將要求(註明 閣下的姓名、地址及要求)以電郵方式發送到本公司之電郵地址 kcbh.ecom@computershare.com.hk 或以書面方式郵寄致本公司的香港股份過戶登記處(「**股份過戶處**」)香港中央證券登記有限公司,地址為香港灣仔皇后大道東 183 號合和中心 17M 樓。本公司將於接到 閣下通知後,盡快向 閣下免費發送有關本次公司通訊文件的印刷本。

環境、社會及管治報告 2024/25 之中、英文版本,僅以電子形式上載於於本公司網站(<u>www.kcbh.com.hk</u>)及香港交易所披露易網站 (<u>www.hkexnews.hk</u>)。如欲索取環境、社會及管治報告 2024/25 印刷本, 閣下可隨時提出書面通知(透過上述地址郵遞經股份過戶處轉交本公司或,或以電郵方式發送到本公司之電郵地址 <u>kcbh.ecom@computershare.com.hk</u>)。

以電子方式發佈公司通訊之安排

根據自 2023 年 12 月 31 日起生效的擴大無紙化制度及以電子方式發佈公司通訊規定下香港聯合交易所有限公司證券上市規則第 2.07A 條,本公司謹此通知 閣下,本公司已採用以電子方式發佈公司通訊(「**公司通訊**」)之安排,該公司通訊是指本公司為向其任何證券持有人提供資訊或提醒其採取行動而發佈或將要發佈的任何文件,包括但不限於(a)董事報告、年度帳目以及審計報告副本以及(如適用)財務摘要報告: (b)中期報告及其中期報告摘要(如適用); (c)會議通知; (d)上市文件; (e)通函和 (f)委任表格。

請注意,所有未來公司通訊的英文版和中文版將在公司網站 www.kcbh.com.hk 和披露易網站 www.hkexnews.hk 上提供,以代替印刷本。

徵集電子聯絡資料

為確保及時收到最新的公司通訊,公司建議 閣下透過掃描本函隨附之回條(「**回條**」)上列印的 閣下專屬二維碼來提供 閣下的電子郵件地址。 或者, 閣下也可以簽署回條並交回公司的 股份過戶處。

如果公司沒有收到 閣下的有效電子郵件地址,直至股份過戶處收到 閣下有效的電子郵件地址前, 閣下或(i)無法收到任何有關發佈公司通訊的通知,(ii)需要主動查看公司網站和披露易網站 以留意公司通訊的發佈,及(iii)本公司未來將以印刷本形式發送可供採取行動的公司通訊 ^(stb) 。

若 関下希望收取日後公司通訊之印刷本,請填妥隨附之回條並交予股份過戶處或發送電子郵件至 <u>kcbh.ecom@computershare.com.hk</u>,並註明 関下的姓名、地址以及收取公司通訊印刷版的要求。 請注意,收取日後公司通訊印刷本之指示由收悉 閣下指示當日起計一年內有效,此後將過期。

如 閣下對本函件有任何疑問,請發送電子郵件至 kcbh.ecom@computershare.com.hk。

承董事會命 **冠忠巴士集團有限公司** *主席* **黄良柏**(*銀紫荊星章*)

2025年7月30日

REPLY	FORM	回條
	LOIM	

Computershare Hong Kong Investor Services Limited / Hong Kong Registrars Limited (The "Share Registrar")

17M Floor, Hopewell Centre

183 Queen's Road East, Wanchai, Hong Kong

(Please <u>choose ONLY ONE</u> of the options below) (請從以下選項中只**選擇其中一項**)

致: 香港中央證券登記有限公司 /

香港證券登記有限公司 (「股份過戶處」)

香港灣仔皇后大道東 183 號

合和中心 17M 樓

Personalized QR Code

Option 1: Provide your email address for receipt of future Corporate Communications# of the Company via electronic dissemination by scanning your personalized QR code

選項1:

掃瞄 閣下專屬二維碼提供 閣下之電子郵件地址,以接收公司通過電子方式 發佈的未來公司通訊#

You are **NOT required** to return this Reply Form if you choose Option 1. 如選擇了選項1, 閣下無須交回本回條。

Option 2: I/we hereby provide my/our email address in writing for receipt of future Corporate Communications [#] of the following listed company (the "Company") via electronic dissemination			
選項 2: 本人/吾等現以書面提供本人/吾等之的電子郵件地址,以確保收到以下上市公司(「公司」)通過電子方式發佈的未來公司通訊#			
Name of Securities holder(s) 證券持有人姓名:			
Kwoon Chung Bus Holdings Limited 冠忠巴士集團有限公司*			
Email address 電郵地址: (Notes 3 / 附註 3)			
Option 3: I/we hereby request for receipt of Corporate Communications# in printed form (Please mark "✓" in the below box if applicable) 選項 3:			
Signature(s): ^(Notes 1) 簽名: ^(附註 1)	Contact number: 聯絡電話號碼:	Date: 日期:	
Notes 附註:		·	

- Notes 附註:

 1. Please complete all your details clearly. If your shares are held in joint names, all of the joint shareholders should jointly sign this Reply Form in order to be valid. 請清整填受 間下之所有資料。如屬聯名股東,則本回條須由所有聯名股東聯合簽署,方為有效。

 2. Any Reply Form with no signature or otherwise incorrectly completed will be void. 任何回條若未有養養理在其他方面與各不止極,則本回條海會持續。

 3. If the Company does not receive a functional email address in your reply, you will be unable to receive notifications regarding the publication of Corporate Communications²。如公司没有收到 圖下的有效養子基件地址,圖下將無法收到有關發格公司通訊的簽卻。

 4. If you provide more than one email address by QR code, email, reply form and/or other means, only the latest one email address provided will be registered. 如 圖下通過二維碼,電影、回條及/或其他方式提供多於一個的電子郵件地址、只有 圖下最後提供的電子郵件地址將會破用於登記。

 5. If you mark "》" in the box in Option 3, no email address will be registered and only Corporate Communications* in printed form will be received. 如 圖下在幾項 方格內劃上 "人" 號,將不會角電子郵件地址被登記,只會收取公司通訊"的印刷版。

 6. For the avoidance of doubt, the Company does not accept any other instructions given on this Reply Form. 為免存疑,在本回緣上的任何關外指示,公司將不予應理。

- # Unless otherwise specified, Corporate Communications refer to any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to the annual report, interim report, notice of meeting, circular and proxy form. 除非另有註明·公司通訊乃指公司已發出或將予發出以供其任何證券的持有人參照或採取行動的任何文件·其中包括但不限於年報、中期報告、會議通告、通函及代表委任表格。
- * For identification purposes only 僅供識別

PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料暨明

- "Personal Data" in this statement has the same meaning as "personal data" in the Personal Data (Privacy) Ordinance, Chapter 4.86 of the Laws of Hong Kong ("PDPO").
 本登明中所指的「個人資料」與香港法例第 486 章 (個人資料(私膳)條例)(「《私膳)條例)(「《私膳》條例)(「《私膳》條例)(「《私膳》條例)」中「個人資料」的遊義相同。
 Your Personal Data provided in this Reply Form will be used in connection with, including but Roll Jimited to, the Company's electronic dissemination of Corporate Communications' and to liaise with you on other matters relating to your holdings in the Company. Your supply of Personal Data to the Company is on a voluntary basis. In case of a failure to provide sufficient information, the Company may not be able to process your instruction and/or requests a stated in this Reply Form.

 | 関下於本回條所提供的個人資料將用於(包括但不限於)有關公司以電子方式發布公司通訊"及就 閣下持有的公司證券有關的其他事宜上與 閣下聯絡。閣下是自顧向本公司提供個人資料。若閣下未能提供足夠資料・公公司可能無法經理閣下在和回條上所述的指示及分數要求。
 Your Personal Data may be disclosed or transferred by the Company to its subsidiaries, the Share Registrar, and/or other companies or bodies for any of the stated purposes, or when it is required to do so by law and will be retained for such period as may be necessary for our verification and record purposes.
- (iii)
- Your Personal Data may be disclosed or transferred by the Company to its subsidiaries, the Share Registiar, annor outer companies or source of the property of the Company to its subsidiaries, the Share Registiar, annor outer companies or source of the Share personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data should be in writing, by mail to the Hong Kong Privacy Officer of the Share Registrar at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong or by cmail at https://privacyOfficer/@computershare.com.hk ellosted to the Hong Kong PrivacyOfficer/@computershare.com.hk e) home Agada & East, Wanchai, Hong Kong or by cmail at https://privacyOfficer/@computershare.com.hk ellosted & Agada & East, Wanchai, Hong Kong or by cmail at https://privacyOfficer/@computershare.com.hk ellosted & Agada & East Wanchai, Hong Kong or by cmail at https://privacyOfficer/@computershare.com.hk ellosted & Agada & East Wanchai, Hong Kong or by cmail at https://privacyOfficer/@computershare.com.hk ellosted & Agada & East Wanchai, Hong Kong or by cmail at https://privacyOfficer/@computershare.com.hk ellosted & Agada & East Wanchai, Hong Kong or by cmail at https://privacyOfficer/@computershare.com.hk ellosted & Agada & East Wanchai, Hong Kong or by cmail at https://privacyOfficer/@computershare.com.hk ellosted & East Wanchai, Hong Kong or by cmail at <a href="http

Mailing Label 郵寄標籤

Computershare Hong Kong Investor Services Limited 香港中央證券登記有限公司

> Freepost No. 簡便回郵號碼:37 Hong Kong 香港

Please cut the mailing label and stick it on an envelope to return this form to us

No postage is necessary if posted in Hong Kong.

當 閣下寄回此回條時·請將郵寄標籤剪貼於信封上 如在本港投寄· 閣下無需支付郵費或貼上郵票。